

The Place Bedford– Theatre Hire Rates

Effective: From September 2026

Hire Rates – Commercial & Public Sector Organisations	
Short-Period Theatre Hire: Per Session - For single session hires for presentations/awards ceremonies/meetings only. Per session (9.00-12.30; 12.30-16.00; 16.00-19.30; 19.30-23.00): Per Day Technical Assistance will be charged at a day rate of £180 - Technical equipment hire is also available at extra cost. - Agreement to be made in advance with the programmer and Technical Manager.	£225 £600
Hire Rates – Charities & Arts Organisations	
Short-Period Theatre Hire: - For single session hires for rehearsals/meetings only. Per hour (includes charity events): Per day Technical Assistance will be charged at an hourly rate of £20 per hour as required - Technical equipment hire is also available at extra cost. - Agreement to be made in advance with the programmer and Technical Manager.	£32 per hour £320 per day
1-Week Show Package: This package consists of: - Access to the theatre from the morning of the Sunday at the start of the week, to the end of the Saturday night at the end of the week; - Ability to book rehearsal spaces, subject to availability, at the standard rate. <u>Established Community Groups also receive 25% discount on room bookings associated with a show booking</u> Total package price:	<u>Established Community Groups</u> [groups producing more than 3 week-long shows/events at The Place Bedford/year] £1590 <u>Infrequent hirers</u> £2,125

Hire Rates – Charities & Arts Organisations

1-Week Outdoor Show Package:

This package consists of:

- Access to the outdoor theatre from the morning of the Sunday at the start of the week, to the end of the Saturday night at the end of the week;
- Use of outdoor power supplies for rehearsals & performances [arranged in advance with venue team]
- Ability to use, at no additional cost, outdoor rehearsals in the outdoor performance space, *subject to availability*.
- Wet Weather Backup space in the indoor theatre on performance days [n.b. - no tech support or equipment set up offered under these terms]

- Ability to book indoor rehearsal spaces, subject to availability, at the standard rate.

Established
Community
Groups

[groups producing more than 3 week-long shows/events at The Place Bedford/ year]

£1062.50

Infrequent hirers

£1,328

Commission charged on Ticket Purchases through our ticket booking system:

7.5%

Cancellation Charges

If the hirer cancels the Trust reserves the right in its absolute discretion to apply the following cancellation charges:

- i. More than 60 days before the event
- ii. Within 28-60 days before the event
- iii. less than 28 days before the event

25%

50%

100%

Approved by the Trustees 8th June 2026